

# Notice of intention to leave (Form 13)

Residential Tenancies and Rooming Accommodation Act 2008  
(Sections 302–308, 327 and 331–332)



## 1 Address of the rental premises

|  |          |
|--|----------|
|  |          |
|  | Postcode |

## 2 Notice issued by

|                    |          |           |
|--------------------|----------|-----------|
| 1. Full name/s     |          |           |
| Forwarding address |          | Signature |
|                    | Postcode |           |
| Phone              | Mobile   | Date      |
| Email              |          |           |

|                    |          |           |
|--------------------|----------|-----------|
| 2. Full name/s     |          |           |
| Forwarding address |          | Signature |
|                    | Postcode |           |
| Phone              | Mobile   | Date      |
| Email              |          |           |

|                    |          |           |
|--------------------|----------|-----------|
| 3. Full name/s     |          |           |
| Forwarding address |          | Signature |
|                    | Postcode |           |
| Phone              | Mobile   | Date      |
| Email              |          |           |

## 3 Notice issued to Lessor Agent

|  |
|--|
|  |
|  |

## 4 This notice issued

- without grounds  
 with grounds (provide details)

|  |
|--|
|  |
|  |
|  |
|  |
|  |

## 5 Notice issued on

|                      |                      |   |
|----------------------|----------------------|---|
| Day                  | Date                 | Method of issue (e.g. by post, in person) |
| <input type="text"/> | <input type="text"/> | <input type="text"/>                      |

## 6 I/We intend to give up vacant possession by midnight on

|                      |   |
|----------------------|---|
| <input type="text"/> | (There are minimum notice periods that apply, see overleaf) |
|----------------------|---|

Do not send to the RTA—give this form to the lessor/agent, keep a copy for your records.



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The tenant/s give this notice to the lessor/agent when the tenant/s want to vacate the premises by a certain date.

There may be a number of grounds (reasons) for giving the notice. If the lessor/agent disputes these reasons, they should try to resolve the matter with the tenants first. If agreement cannot be reached, the RTA's Dispute Resolution Services may be able to assist.

If tenants are leaving because of an unremedied breach, this notice must be given after the expiry of the 7 day remedy period.

If the tenant/s are giving this notice because of an unremedied breach by the lessor or agent, please note that this notice does not guarantee that you will be released from the tenancy agreement. You may apply for termination of your lease through the Queensland Civil and Administrative Tribunal (QCAT) under section 309 of the *Residential Tenancies and Rooming Accommodation Act 2008*.

## Schedule of timeframes

| Grounds   | General tenancy     | Moveable dwelling<br>Long term | Moveable dwelling<br>Short term |
|---|---------------------|--------------------------------|---------------------------------|
| Unremedied breach   | 7 days              | 2 days                         | n/a                             |
| Non-compliance with tribunal order  | 7 days              | 7 days                         | 1 day                           |
| Non-liveability   | The day it is given | The day it is given            | The day it is given             |
| Compulsory acquisition  | 2 weeks             | 2 weeks                        | 1 day                           |
| Intention to sell   | 2 weeks             | 2 weeks                        | 1 day                           |
| Without grounds—periodic  | 2 weeks             | 2 weeks                        | 1 day                           |
| Without grounds—fixed<br><i>Note: Can only be ended before the end of the fixed term if both parties agree.</i> | 14 days             | 14 days                        | 1 day                           |